



CFMC Grant Application

COMPLETE THIS APPLICATION FOR FUNDING REQUESTS FOR THE Community Foundation of Middlesex County Competitive Cycle.

Instructions: Complete the application on the website. You may "Save and Continue Later" - the site will email you a link which is active for 30 days. Review instructions document for full details before completing. Complete all questions.

Section V requires certain documents to be uploaded to the form - see the Application Instructions Document for a list of the required items. All items must be uploaded as PDF Files. The required Project Budget form is available on the website in Word. This document must be submitted as PDF file as well.

I. Application Information

Legal Name of Organization

FISH (Friends in Service Here)

Division or Department Name (if applicable)

Are you a 501(c)3 Organization

Yes

Other Tax Exempt Entity?

EIN #

23-7077856

If your organization is not a 501(c) 3 tax exempt entity or division/department of a 170(c)1 government agency or religious organization, please contact Thayer Talbott, 860.347.0025, for further information before completing the application.

Dollar Amount Requested \$

2,500

Total Cost associated with request \$

9,198

Summary Statement

This grant will help fund our anticipated 2022 expenses of \$9,198. The major expenses are Dispatchers pay, telephone answering service and Officers/Directors liability insurance.

II. Funding Request Information

1. Proposal / Purpose

There continues to be a need for Essex, Deep River and Chester residents for free driving services to medical appointments for those people who cannot afford fee-based car services and are not eligible for Medicaid-paid taxi service.

Our FISH service was suspended in March 2020 due to the Covid-19 virus. Up through August 2021 FISH gave a few rides to longtime FISH riders. Both drivers and riders were vaccinated and wore masks. Our goal now is to safely resume rides for all requests starting September 2021. We have been in contact with our three town Selectmen and town health departments about our procedures and restart. We also have contacted local retirement and nursing homes and medical facilities about our restart.

We have planned a "slow" startup to be sure we can safely accommodate our riders and drivers. We have now 33 drivers who have recommitted to driving for FISH. This is down from over 50 drivers at the end of 2019. Our challenges include matching rides with drivers and attracting more drivers. We plan to attract more drivers as needed by word of mouth among our drivers, as we have successfully done in the past. We want to know who is driving for FISH rather than publicizing a need for drivers and getting applicants we do not know.

2. Sustainability and Assessing Impact

We will know the success of our program by the increase and quality of rides. We have tracked, and do track, ride statistics closely. Our dispatchers record a ride request with our answering service by date, time, origin, destination and estimate of time of appointment. Also we know of the riders using oxygen, walkers and other assists to their mobility. More recently we require our drivers and riders to be vaccinated and to wear masks. If appropriate, after the ride has been given, our driver reports back to the Dispatchers of any issues to be addressed.

III. Grant Program / Project Information

Organization Area of Impact (choose ONE)

Public / Social Benefit (Civic Improvement/ Social Service)

Grant Type (choose ONE)

Other

Other - Grant Type

Community Service

Target Demographics (Select all that apply):

- Adults
- Retirees
- Veterans

Geographic Area(s) Served By This Application:

- Chester
- Deep River
- Essex

Total Number of People in Middlesex County Personally Impacted

160

IV. Organization Information

Board of Directors / Trustees Information

Total Number of Directors/Trustees:

5

Percent (%) of Directors/Trustees who contribute annually to Operations

100%

Average number attending in person:

4-5

Total Number of Board meetings held last year:

In 2021 - 4 with 3 more anticipated

Date most recent IRS Form 990 was filed:

01-09-2020

Year of Return:

2019

Organization's Fiscal Year

Jan 1 - Dec 31

Organization's Total Operating Budget

9530

Division Operating Budget Information

National Organization Chapter Information

Have you APPLIED for funding from CFMC previously?

Yes

Did you RECEIVE a competitive process grant in the:

- 2018-2019 cycle
- 2019-2020 cycle

Brief Background Statement of the Organization:

FISH was founded in Essex, CT in 1970 and has served residents of Essex, Deep River and Chester, CT continually up to the 2020 Pandemic when we suspended rides in March 2020. FISH offers free rides to medical appointments for residents of Essex, Deep River and Chester. Our drivers are volunteers and our two dispatchers are paid. In 2019, the last year of full operation, we provided 1,131 round trip free rides. This was our highest number of rides ever. When we stopped driving in March 2020, we had provided 244 rides that year. The FISH group is enthusiastic about restarting rides in September 2021.

V. Additional Information To Be Included with the Application

Please Note: Additional information requested below MUST be uploaded in PDF files. Other document formats will not be accepted by the application form. Attempts to upload other file formats could result in a loss of all application data entered.

A. CFMC Application Budget Summary Form:

- CFMC-2022-Summary-Budget-Form.pdf

B. Current Organization Operations Budget

- FISH-2021-Current-Operations-Budget.pdf

C. Board of Directors and Officers List Board-

- Members-and-Officers-2021.pdf

D. IRS Tax Exempt Determination Letter

- Tax-2019-990-Confirmation.pdf

E. PPP / EIDL / Other Loan Information

Loan/Grant Type (ie. PPP, EIDL)	Amount Received	Forgiveable or Repayment
N/A		

F. America Rescue Plan Act (ARPA)

No

Additional financial documentation, including the organization's most recent audit, annual report, and IRS Form 990 may also be required. Only provide this information if requested.

For programs or projects which are collaborations among two or more organizations or where an organization provides in-school or after-school programming for schools, the Community Foundation requires a list of organizations or schools partnering with your organization as well as Letters of Support.

For the purposes of this application, collaborations are defined as partnerships where two or more agencies are committed through staffing, funding, and resource allocation to the goals and objectives of the program described. Because the nature of the collaboration requires two or more entities to work together, for the purposes of funding, only one organization may complete the application, and in doing so, accepts responsibility for all evaluative and fiduciary reporting.

For all collaborations, the Community Foundation requires letters of support from the non-applicant organization(s) and/or from the school(s) and school district(s) at which the applicant organization is the program.

Is this application a collaboration of two or more nonprofit organizations (NOT schools)?

No

Is this application in collaboration with a School(s) or School Districts?

No

If Yes, is this a New or On-Going Collaboration?

If this is an On-Going Collaboration, how long has the collaboration existed?

List of Collaborators

Letters of Support (if a collaboration with schools or other nonprofits))

VI. Organization Contact Information

Are you a new nonprofit applicant to the Community Foundation?

No

Executive Officer's Name

Henry May

Title

Driver & President

Phone

(860) 767-7467

Executive Officer Email

jhmay862@comcast.net

Contact Person

Title

Phone

Application Contact Email

jhmay862@comcast.net

Mailing Address

25 Essex Hills Drive
Essex, Connecticut 06426-1470
United States

Street Address

Connecticut
United States

Website

None

Social Media Channels

None

VII. Non-Funding Needs

Occasional advice. We recently talked with the CFMC about officer and director liability insurance.

VIII. Marketing and Public Relations

Organizations receiving grants from the Community Foundation of Middlesex County must promote their funding awards according to the marketing and public relations guidelines established by the Community Foundation. By signing the application below, the CEO/Executive Director understands the Community Foundation's marketing and public relations requirements if awarded a grant. The Community Foundation will host a seminar on marketing guidelines and tips for grantees annually. The Community Foundation's Grantee Communications Kit may be downloaded on our website in the Nonprofit Resources section, middlesexcountycf.org/nonprofits/resources/forms-pr-guidelines/.

IX. Tax Exempt Standing and Use of Grant Funding Certification

By signing this application, the CEO/Executive Director/Board President is certifying that your organization is a qualified 501c3 organization or other charitable organization recognized and currently in good standing with the IRS, or 170(c)(1) governmental agencies. Should a grant be approved by the Community Foundation of Middlesex County, these funds may only be used for the purpose outlined in your original application; you must notify us if you are unable to do so. If grant funding is provided, you may only use these funds for charitable purpose as described in Section 170(c)2 of the IRS code, and funds may not be used for any political or lobbying activity. In addition, no tangible benefits, goods or services may be received by our donors or by staff members of the Community Foundation of Middlesex County in exchange for grant funding.

Signature Certification

I certify that my printed name as stated and assigned below constitutes my signature and may be accepted as such.

Printed Name

Henry May

Title

Driver & President

Date

09/06/2021

FISH Board Members and Officers

For Years 2021 - 2022

Henry May – President

Stuart Warner – Vice President

Barbara Ryan – Treasurer

Mary Samburg - Secretary

Jack Frost – Board Member/New Drivers

John Heiser – Assistant Secretary and Dispatcher

Tony Carrano – Assistant Secretary and Dispatcher

Our Board members are all retired and have no noteworthy professional associations, but are involved in numerous non-profit volunteer roles.