



## CFMC Grant Application

# COMPLETE THIS APPLICATION FOR FUNDING REQUESTS FOR THE Community Foundation of Middlesex County Competitive Cycle.

**Instructions:** Complete the application on the website. You may "Save and Continue Later" - the site will email you a link which is active for 30 days. Review instructions document for full details before completing. Complete all questions.

**Section V requires certain documents to be uploaded to the form - see the Application Instructions Document for a list of the required items. All items must be uploaded as PDF Files. The required Project Budget form is available on the website in Word. This document must be submitted as PDF file as well.**

### I. Application Information

#### Legal Name of Organization

The Congregational Church in Killingworth, U.C.C.

#### Division or Department Name (if applicable)

#### Other Tax Exempt Entity?

E - 01742

#### Are you a 501(c)3 Organization

Yes

#### EIN #

06-0835658

If your organization is not a 501(c) 3 tax exempt entity or division/department of a 170(c)1 government agency or religious organization, please contact Thayer Talbott, 860.347.0025, for further information before completing the application.

#### Total Cost associated with request \$

\$100,000

#### Dollar Amount Requested \$

\$5,000

### Summary Statement

The large driveway/parking, including the handicapped parking zone, at the Congregational Church in Killingworth is in terrible condition and is in need of replacement for the congregation and our tenants. The Killingworth (and beyond) community at large also utilizes this parking lot on a regular basis.

## **II. Funding Request Information**

### **1. Proposal / Purpose**

The parking lot at the Congregational Church in Killingworth has become hazardous and is in need of a complete renovation. The church's goal is to renovate the parking lot for the safety of the many people in our congregation and community at large who utilize our church on a daily basis.

The scope of work will include:

- Grind and reclaim existing pavement down to 6" (per plan)
- Fine grade and compact
- Place 1.5" Class 1 binder course (29,000 sf +/- = 265 +/- tons)
- Place 1.5" Class 2 top course (29,000 sf +/- = 265 +/- tons)
- Place bituminous curb (850Lf +/-)
- Stripe lot to match existing layout
- Back up curbing with topsoil
- Provide ADA/handicapped parking and "No Parking" striping areas
- Keep the wellhead and protective bollards in place and surround the area with higher curbing, foliage and top soil as a camouflage.

### **2. Sustainability and Assessing Impact**

The Congregational Church in Killingworth needs a safe parking lot where people of all ages can feel secure, with safer pavement, striped parking lines, and handicapped and "No Parking" zones for additional safety, all according to the building code.

The Preservation 2020 Committee of The Congregational Church in Killingworth is comprised of two licensed civil engineers who will oversee and approve the process and progress. A member of the committee will be onsite frequently to monitor any departures from good standards. Our success will be evident by providing a safe environment for the church and community to

park their cars and walk across the parking lot.

### **III. Grant Program / Project Information**

#### **Organization Area of Impact (choose ONE)**

Community Enrichment (Arts/Culture/History)

#### **Grant Type (choose ONE)**

Other

#### **Other - Grant Type**

Parking lot replacement

#### **Target Demographics (Select all that apply):**

- Adults
- Young Adults (ages 18-25)
- Youth (ages 13-17)
- Children (ages 6-12)
- Birth to 5 years old
- Families
- Parents / Guardians
- Retirees
- Students
- Veterans
- Women and Girls
- At Risk Boys and Young Men
- LGBTQIA+
- BIPOC

#### **Geographic Area(s) Served By This Application:**

- Killingworth

#### **Total Number of People in Middlesex County Personally Impacted**

Approximately 2,000

### **IV. Organization Information**

Board of Directors / Trustees Information

**Percent (%) of Directors/Trustees who contribute**

**Total Number of Directors/Trustees:**

**annually to Operations**

8 trustees

100%

**Average number attending in person:**

75%

**Total Number of Board meetings held last year:**

12 (once a month) and other meetings as required

**Year of Return:**

Not Applicable

**Date most recent IRS Form 990 was filed:**

Not Applicable

**Organization's Total Operating Budget**

136380

**Organization's Fiscal Year**

Jan 1 - Dec 31

**Division Operating Budget Information**

1

**National Organization Chapter Information**

1

**Did you RECEIVE a competitive process grant in the:**

- 2019-2020 cycle

**Brief Background Statement of the Organization:**

The Congregational Church in Killingworth, UCC, celebrates its 203rd birthday this year. The church is the literal and figurative center of Killingworth. Church activities and programs include Sunday services, plus weddings, baptisms, and funeral services, vacation Bible School, Fall and holiday fairs, pancake dinners, plus our annual Memorial Day Parade and four-mile road race in August, which attracts hundreds of runners from throughout Connecticut and beyond. Our church also provides complete dinners twice a month for at least 30 residents at Eddy House Shelter in Middletown.

## V. Additional Information To Be Included with the Application

**Please Note: Additional information requested below MUST be uploaded in PDF files. Other document formats will not be accepted by the application form. Attempts to upload other file formats could result in a loss of all application data entered.**

### A. CFMC Application Budget Summary Form:

- [Step-5-Part-A.pdf](#)

### B. Current Organization Operations Budget

- [Step-5-B-CCK-operating-budget.pdf](#)

### C. Board of Directors and Officers List

- [Step-5-C-Committees.pdf](#)

### D. IRS Tax Exempt Determination Letter

- [Step-5-D-Tax-Exempt.pdf](#)

### E. America Rescue Plan Act (ARPA)

No

### ARPA Funding detail

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**Additional financial documentation, including the organization's most recent audit, annual report, and IRS Form 990 may also be required. Only provide this information if requested.**

For programs or projects which are collaborations among two or more organizations or where an organization provides in-school or after-school programming for schools, the Community Foundation requires a list of organizations or schools partnering with your organization as well as Letters of Support.

For the purposes of this application, collaborations are defined as partnerships where two or more agencies are committed through staffing, funding, and resource allocation to the goals and objectives of the program described. Because the nature of the collaboration requires two or more entities to work together, for the purposes of funding, only one organization may complete the application, and in doing so, accepts responsibility for all evaluative and fiduciary reporting.

For all collaborations, the Community Foundation requires letters of support from the non-applicant organization(s) and/or from the school(s) and school district(s) at which the applicant organization is the program.

**Is this application in collaboration with a School(s) or School District(s)?**

No

**Is this application a collaboration of two or more nonprofit organizations (NOT schools)?**

No

**If this is an On-Going Collaboration, how long has the collaboration existed?**

**If Yes, is this a New or On-Going Collaboration?**

### List of Collaborators

## VI. Organization Contact Information

Are you a new nonprofit applicant to the Community Foundation?

No

**Title**

Moderator

**Executive Officer's Name**

David Gross

**Executive Officer Email**

[D.Gross200@Comcast.net](mailto:D.Gross200@Comcast.net)

**Phone**

(860) 227-9153

**Title**

Preservation 2020 Chair

**Contact Person**

Charlie Smith

**Application Contact Email**

[CSmith0701@Comcast.net](mailto:CSmith0701@Comcast.net)

**Phone**

(203) 430-5887

**Mailing Address**

176 Little City Road  
Killingworth, Connecticut 06419  
United States

**Street Address**

Connecticut  
United States

**Website**

[Killingworthchurch.org](http://Killingworthchurch.org)

**Social Media Channels**

Instagram and FaceBook: The Congregational Church in Killingworth

## VII. Non-Funding Needs

The parking lot comprises 20 percent of the entire \$500,000 Preservation 2020 expenses.

## **VIII. Marketing and Public Relations**

Organizations receiving grants from the Community Foundation of Middlesex County must promote their funding awards according to the marketing and public relations guidelines established by the Community Foundation. By signing the application below, the CEO/Executive Director understands the Community Foundation's marketing and public relations requirements if awarded a grant. The Community Foundation will host a seminar on marketing guidelines and tips for grantees annually. The Community Foundation's Grantee Communications Kit may be downloaded on our website in the Nonprofit Resources section, [middlesexcountycf.org/nonprofits/resources/forms-pr-guidelines/](http://middlesexcountycf.org/nonprofits/resources/forms-pr-guidelines/).

## **IX. Tax Exempt Standing and Use of Grant Funding Certification**

By signing this application, the CEO/Executive Director/Board President is certifying that your organization is a qualified 501c3 organization or other charitable organization recognized and currently in good standing with the IRS, or 170(c)(1) governmental agencies. Should a grant be approved by the Community Foundation of Middlesex County, these funds may only be used for the purpose outlined in your original application; you must notify us if you are unable to do so. If grant funding is provided, you may only use these funds for charitable purpose as described in Section 170(c)2 of the IRS code, and funds may not be used for any political or lobbying activity. In addition, no tangible benefits, goods or services may be received by our donors or by staff members of the Community Foundation of Middlesex County in exchange for grant funding.

### **Signature Certification**

I certify that my printed name as stated and assigned below constitutes my signature and may be accepted as such.

**Title**

Chairman of the Preservation 2020 Committee

**Printed Name**

Charles F. Smith

**Date**

04/02/2023